

**BARSTOW UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION**
District Office Board Room
551 South Avenue H, Barstow, California, 92311

AGENDA
REGULAR MEETING – August 11, 2022 – 4:30 P.M.

PERSONNEL COMMISSIONERS

Mr. Larry Notario	Ms. Beverly Stoops	Ms. Raynette Greaver
Chairperson	Vice-Chairperson	Member
Term Expires: 12/2022	Term Expires: 12/2023	Term Expires: 12/2024

**THE REGULAR MEETING IS OPEN TO THE PUBLIC. ALL INDIVIDUALS
ARE ENCOURAGED TO WEAR FACE COVERINGS/MASKS. THE
REMOTE VIEWING NOTICE ON PAGE THREE (3) WILL PROVIDE
DIRECTIONS ON HOW TO VIEW THE MEETING."**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call/Establishment of Quorum**
4. **Public Comment – See above**
5. **Reports/Updates/Announcements**
 - a. Commissioner Reports
 - b. CSEA Updates
 - c. District Updates
 - d. Director Report
6. **Adoption of the Agenda**
7. **Discussion/Information** – NONE

Next Regular Meeting Thursday, September 8, 2022 @ 4:30 p.m.

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission office, 551 South Avenue H, Barstow, California 92311. In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Commission Office. **Please allow 72 hours prior notice to enable the District to accommodate such requests.**

Consent/Action/Conference Session

8. **Consent List.** It is recommended that the Personnel Commission consider approving a number of agenda items as a Consent list. ***Consent items are routine in nature and can be enacted in one motion without further discussion.*** This procedure conserves meeting time for a full discussion of significant issues.

- a) Approve Minutes of May 12, 2022 – Regular Meeting
- b) Approve Minutes of June 9, 2022 – Regular Meeting
- c) Ratify the Delivery Driver Eligibility List
- d) Ratify the Fiscal Services Technician Eligibility List
- e) Ratify the Lead Nutrition Services Worker Eligibility List
- f) Ratify the Paraeducator Eligibility List
- g) Ratify the Paraeducator – English Language Learner Eligibility List

M_____ S_____ V_____

9. **Conference/Action Items**

- a) Director Leave of Absence Request
- b) Employee Appointee Commissioner Greaver Resignation

10. **Closed Session.** None at this time

11. **Adjournment.** There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

M_____ S_____ Time_____

Next Regular Meeting Thursday, September 8, 2022 @ 4:30 p.m.

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: APPROVE MINUTES OF MAY 12, 2022 – REGULAR MEETING

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Approve minutes as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, May 12, 2022

1. Call to Order: Chairperson Larry Notario called the regular meeting of the Personnel Commission to order at 4:30 p.m.
2. Pledge of Allegiance: Commissioner Notario led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Chairperson, Larry Notario, Vice Chairperson Beverly Stoops, Commissioner Raynette Greaver were present,

Observation of those in attendance: Director Duwel, Director, CSEA President Renee Gonzales, HR Technician Julie Grounds and Maria Saucedo Cerda.

4. Public Comment: None
5. Reports/Updates/Announcements:

a. Commissioner Reports:

Raynette Greaver states nothing at this time.

Beverly Stoops states happy to hear the Picnic is coming up.

Larry Notario, states nothing at this time.

b. CSEA Updates:

Director Duwel read out a letter from R. Gonzales:

Closing up school year, Membership meeting next week May 19th hoping to have the TA's in so that the Membership can vote on. Conference is approaching in July which will be herself and 2 other members will be attending in Las Vegas.

R. Gonzales informed that Meeting has held today with the DO and made a plan for moving forward. Renee shared that the virtual meetings have set up along with the in person meeting. Working on a few Fundraisers in the middle of scheduling for the month of August.

c. District Updates:

Assistant Superintendent pleased to report he will be attending a recruitment fair on Saturday. J. Gutierrez is working on filling positions as they come, he also shared that there were a lot of great candidates through the Edjoin Application process. Gutierrez shared he is still waiting on the 610 process and the voting of the members, sharing that he meet with Shadee and Renee.

L. Notario asked what the top positions/categories currently looking at. J Gutierrez informed of quite a few positions, Elementary, Math, (3) Special Ed.

B. Stoops asked which schools are in need of Principals. J. Gutierrez informed Central High School and potentially a few others.

d. Director Report:

Director Duwel gave a breakdown of total classified employees. Director Duwel informed that the Merit Academy session will be May 21 and Maria Saucedo Cerda will be attending. P. Duwel also shared that the Employee Appreciation Picnic will be May 18th at Foglesong Park from 1:30 p.m. to 3: 00 p.m. and all commissioners should have a flyer and in the envelope is a wrist band, a raffle ticket and a meal ticket, a bumper sticker and a regular sticker. Raffles taking place every 15 to 20 minutes. A wrist band and meal ticket is needed in order to get a hot dog and chips and a drink. There will also be a Popcorn stand, Candy, Lawn games. JB Softball team was asked if they wanted to play a pick me up game against staff. DJ from the radio station will be attending. P. Duwel mentioned asking if staff can park on the H street since Fine Arts will be letting out during this time. Reminder the last day of School is May 26th, with summer school starting the following week after Memorial Day. P. Duwel would like to wish everyone enjoys the Memorial Day weekend and remembers all who have served.

6. Adoption of the Agenda: M: B. Stoops S: R. Greaver
Ayes: 3 Nays: 0

7. Discussion/Information – AB2045 Banding

Director Duwel mentioned that in last meeting information was requested on example of how the banding would show with our current eligibility lists. Duwel included a side by side to compare the difference. AB2045 just came out of the committee and is scheduled to go into appropriations and possibly getting passed around September. The information provided was what was provided in the CSPA Conference. LA County of Superintendent and Long Beach Unified are pushing to get it passed, but the commission and commissioners can elect not to do anything or support as individuals. In this case it requires a motion and passing. Director Duwel informed that if the bill passes the implementation process may happen closer to January 1st. P. Duwel informed that at this time it is not addressed if Banding will be optional, in which it can be considered for entry level ex, Nutrition Service Worker I, Custodian, Office Assistant in which we can get more external candidates to interview for those entry level positions. Director Duwel shared that if the commission wishes to make it a collective action to send a letter of support in order to move it as an action Item so it can go through the due process.

B. Stoops asked CSEA president Renee if she felt qualified to know enough about Banding to report to the Membership for discussion. Renee mentioned that she does after learning new information that Director Duwel has shared and will share with the E Board meeting. Renee informed that the Eboard has been information the membership and encouraging to come to the PC meeting to learn more about it. Renee encouraged to find out how the membership feels about Banding since it is not an action item at this time. Renee has shared that she will bring the new information to the E Board and to the membership on the next Meeting and can bring the feedback to next months PC Meeting in June 9, 22.

R. Greaver mentioned that she is in support of Seniority in current employees and believes that current employees shall have first advantage on job opportunities.

Director Duwel shared that she can bring the item up again in June, and asked the commission if they would like it to be an action item.

L. Notario informed that it if he received the input from the membership by the meeting and it was positive, the commission can discuss if they agree as a collective it can be voted on.

Consent/Action/Conference Session

8. Consent List:

- a. Approve the Minutes of April 21, 2022 – Regular Meeting
- b. Ratify the Paraeducator Special Needs Eligibility List
- c. Ratify the Translator/Interpreter Spanish/English Eligibility List

R. Greaver Abstained from item a

Motion to approve the Consent List as presented: M: B. Stoops
Ayes: 2

S: L. Notario
Nays: 0

9. Conference/Action Items:

- a. Commissioner Stipend Waiver for 2022-2023 Fiscal Year

L. Notario read waiver
B. Stoops read waiver
R. Greaver read waiver

M: R. Greaver
Ayes: 3

S: B. Stoops
Nays: 0

10. Public Hearing:

a. Public Hearing on Personnel Commission Budget

Time Opened: 5:01 M: R. Greaver S: B. Stoops
Time Closed: 5:02 M: B. Stoops S: R. Greaver

Director Duwel informed of a correction made of the total of the Services Operation Expenses it dropped it down by \$600.00.

R. Gonzales asked if the lined items were just off a line.

P. Duwel confirmed it was.

a.1. Approve the Personnel Commission Budget for 2022-2023

M: B. Stoops S: R. Greaver
Ayes: 3 Nays: 0

11. Closed Session: None at this time

12. Adjournment. There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

Chair L. Notario adjourned meeting at 5:04

M: R. Greaver S: B. Stoops

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission
PD: ms

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: APPROVE MINUTES OF JUNE 9, 2022 – REGULAR MEETING

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Approve minutes as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:

Regular Meeting of the Personnel Commission
BARSTOW UNIFIED SCHOOL DISTRICT
District Office Board Room
551 Avenue H, Barstow, CA 92311

MINUTES
Thursday, June 9, 2022

1. Call to Order: Chairperson Larry Notario called the regular meeting of the Personnel Commission to order at 3:04 p.m.
2. Pledge of Allegiance: Commissioner Notario led the audience in the Pledge of Allegiance.
3. Roll Call/Establishment of Quorum: Chairperson, Larry Notario, Vice Chairperson Beverly Stoops were present, Commissioner Raynette Greaver was not present.

Observation of those in attendance: Director Duwel, Assistant Superintendent Jorge Gutierrez, HR Technician Julie Grounds.

4. Public Comment: None
5. Reports/Updates/Announcements:

a. Commissioner Reports:

Beverly Stoops nothing at this time.

Larry Notario, shared that today was the ending of the battle turnaround of World War II. Today was the end of Midway.

b. CSEA Updates:

Director Duwel read out a letter from R. Gonzales:

CSEA gave out (5) \$500.00 scholarships to graduation seniors of members of CSEA and gave members \$10.00 gift certificates to Del Taco for Classified Employees Week. Contract hours for 2022-2023 school year are ready to go just waiting for those to pass the school board. Looking forward to summer and hope that everyone stays safe and enjoys time with family and friends, we will see everyone next month.

c. District Updates:

Assistant Superintendent informed working on MOU's and looking to opening up negotiations in July and the date for June was postponed due to scheduling conflicts of a few members. Hoping everyone has a good vacation.

L. Notario asked an estimate on how many Certificated teacher vacancies needing to get filled for next school year. J. Gutierrez responded that it began at 28 and currently there are 16 vacancies. He also shared that they have been busy the last 2 weeks

interviews, hiring, offering positions. J. Gutierrez mentioned having a good candidates apply and is optimistic.

L. Notario asked about the turn out of the recent Job Fair. J. Gutierrez mentioned it was not a good turn out. B. Stoops asked if he was commuting to the fairs. Mr. Gutierrez mentioned it was in San Bernardino since during the pandemic a few places are closed including some out of state.

d. Director Report:

Director Duwel gave a breakdown of total classified employees. Director Duwel informed that the Merit Academy session will be June 18 and Maria Saucedo Cerda will be attending. P. Duwel also shared the turn of the employee picnic with over 1,000 people including employees, families, guest attending. EAP did a great job, raffles were going every 15 minutes, Angels tickets, amazon gift cards, gas cards, a lot of donated items. Last day of school was May 26, and currently we are in the 2nd week of Summer School.

L. Notario asked about the current Classified vacancies. Director Duwel mentioned there is approximately 20 vacancies in Nutrition Services, and another 20 Vacancies within the district and is aware of another 2 vacancies in the process from employees retiring.

6. Adoption of the Agenda: M: B. Stoops S: L. Notario
Ayes: 2 Nays: 0

7. Discussion/Information - NONE

Consent/Action/Conference Session

8. Consent List:

- a. Ratify the Buyer Eligibility List
- b. Ratify the Nutrition Services Worker 1 Eligibility List
- c. Ratify the Nutrition Services Worker 2 Eligibility List

Motion to approve the Consent List as presented: M: B. Stoops S: L. Notario
Ayes: 2 Nays: 0

9. Conference/Action Items:

a. AB 2045 Banding Support Letter

Discussion: B. Stoops mentioned if it has to be discussed and also asked if the absence of Commissioner Greaver will affect anything. P. Duwel mentioned that the Commission can choose to approve the action item as a Commission, individually or the Commission can take no action. L. Notario asked if they choose to take no action at this time would it be moved to the next meeting. Director Duwel informed that it has been on 3 meetings already. B. Stoops mentioned that she was waiting to hear back from the members of the Union but has not heard back. L. Notario mentioned that he is for the Banding however he is not big on writing a letter as he is aware of that process.

10. Closed Session: None at this time

11. Adjournment: There being no further business to come before the Commission, it is recommended that the meeting be adjourned.

Chair L. Notario adjourned meeting at 3:15

M: B. Stoops	S: L. Notario
Ayes: 2	Nays: 0

Respectfully submitted by:



Patricia L. Duwel
Secretary to the Personnel Commission
PD: ms

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: RATIFY ELIGIBILITY LIST – DELIVERY DRIVER

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Ratify list as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:



BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION DELIVERY DRIVER ELIGIBILITY LIST

Exam Title/Classification:	Delivery Driver	Total # of Applicants:	56
Exam #:	2021/22-30	# who met Minimum Qualifications:	25
Recruitment Dates:	04/21/22 thru 05/11/22	# Passed Part 1 of Exam:	14
Type of Exam:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Promotional	# Passed Part 2 of Exam:	
List Effective Date:	05/24/2022		
Expiration Date:	05/24/2023	# Candidates on Eligibility List:	14
Extended Date:	N/A		
Weighed Exam Parts /		Exam (Part 1) Pass Point: <u>70 %</u>	
T&E-Training & Experience		Exam (Part 2) Pass Point: <u>N/A</u>	
Written Test	<u>100%</u>	Hurdles: _____	
Performance-based			
Oral Board			
Prepared by:	 Julie Grounds, HR Technician	Date	<u>6.24.22</u>
Certified by:	 Patricia Duwel, Director Classified Pers.	Date	<u>6-27-2022</u>
Commission Ratification:	_____	Date	_____
	Larry Notario, Chair		

RANK	APPLICANT NAMES ARE CONFIDENTIAL (Pursuant to Ed Code Section 45274 and PC Rule 4.1.6)	EXAM Part1 100%	Exam Part 2 100%	TOTAL SCORE (Rounded)	Veterans Points (for Entry- level, Open exams)	Preference (Seniority) Points	FINAL SCORE (Rounded)
INTERNAL CANDIDATES							
1	2280554	98		98		5	103 %
2	3040732	96		96		4	100 %
3	3502279	88		88		5	93 %
3	2491783	88		88		3	91 %
4	6498434	87		87		4	91 %
5	1931404	83		83		3	86 %
EXTERNAL CANDIDATES							
1	6748470	97		97			97 %
2	2686422 M	96		96			96 %
2	6489474	96		96			96 %
3	6587399 M	95		95			95 %
3	6815428	95		95			95 %
3	2580410 M	95		95			95 %
4	2428979 M	94		94			94 %
5	6607995 M	93		93			93 %
6	2963117	92		92			92 %
7	6817153	91		91			91 %
8	6762423	89		89			89 %
8	2023648	89		89			89 %
9	2402010 M	88		88			88 %
10	4503788	75		75			75 %

M=MERGED

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: RATIFY ELIGIBILITY LIST – FISCAL SERVICES TECHNICIAN

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Ratify list as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:



BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION FISCAL SERVICES TECHNICIAN ELIGIBILITY LIST

Exam Title/Classification:	Fiscal Services Technician	Total # of Applicants:	27
Exam #:	2021/22-23	# who met Minimum Qualifications:	24
Recruitment Dates:	3/14/2022 thru 4/1/2022	# Passed Part 1 of Exam:	7
Type of Exam:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Promotional	# Passed Part 2 of Exam:	
List Effective Date:	05/24/2022		
Expiration Date:	05/24/2023	# Candidates on Eligibility List:	7
Extended Date:	N/A		
Weighed Exam Parts /		Exam (Part 1) Pass Point:	<u>70</u>
T&E-Training & Experience		Exam (Part 2) Pass Point:	<u>N/A</u>
Written Test	<u>100%</u>	Hurdles:	_____
Performance-based			
Oral Board			
Prepared by:	<u><i>Julie Grounds</i></u> Julie Grounds, HR Technician	Date	<u>06-14-22</u>
Certified by:	<u><i>Patricia Duwel</i></u> Patricia Duwel, Director Classified Pers.	Date	<u>6-14-22</u>
Commission Ratification:	_____	Date	_____
	Larry Notario, Chair		

RANK	APPLICANT NAMES ARE CONFIDENTIAL (Pursuant to Ed Code Section 45274 and PC Rule 4.1.6)	EXAM Part1 100%	Exam Part 2 100%	TOTAL SCORE (Rounded)	Veterans Points (for Entry- level, Open exams)	Preference (Seniority) Points	FINAL SCORE (Rounded)
INTERNAL CANDIDATES							
1	3600783	91		91		5	96%
2	1376560	86		86		5	91%
3	3400382	79		79		3	82%
EXTERNAL CANDIDATES							
1	3284688	88		88			88%
2	45055147	77		77			77%
3	2013536	76		76			76%
3	3775553	76		76			76%

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: RATIFY ELIGIBILITY LIST – LEAD NUTRITION SERVICES
WORKER

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Ratify list as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:



BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION LEAD NUTRITION SERVICES WORKER-NUTRITION SERVICES ELIGIBILITY LIST

Exam Title/Classification:	Lead Nutrition Services Worker-Nutrition Services	Total # of Applicants:	14
Exam #:	2021/22-24	# who met Minimum Qualifications:	7
Recruitment Dates:	3/14/2022 thru 4/1/2022	# Passed Part 1 of Exam:	5
Type of Exam:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Promotional	# Passed Part 2 of Exam:	
List Effective Date:	05/24/2022		
Expiration Date:	05/24/2023	# Candidates on Eligibility List:	5
Extended Date:	N/A		
Weighed Exam Parts /		Exam (Part 1) Pass Point:	<u>70</u>
T&E-Training & Experience		Exam (Part 2) Pass Point:	<u>N/A</u>
Written Test	<u>100%</u>	Hurdles:	
Performance-based			
Oral Board			
Prepared by:	<u>Julie Grounds</u> Julie Grounds, HR Technician	Date	<u>06-14-22</u>
Certified by:	<u>Patricia Duwel</u> Patricia Duwel, Director Classified Pers.	Date	<u>6-17-2022</u>
Commission Ratification:	<u>Larry Notario</u> Larry Notario, Chair	Date	

RANK	APPLICANT NAMES ARE CONFIDENTIAL (Pursuant to Ed Code Section 45274 and PC Rule 4.1.6)	EXAM Part1 100%	Exam Part 2 100%	TOTAL SCORE (Rounded)	Veterans Points (for Entry- level, Open exams)	Preference (Seniority) Points	FINAL SCORE (Rounded)
	INTERNAL CANDIDATES						
1	2512183	91		91		4	95 %
2	2403428	90		90		5	95 %
3	3403489	89		89		1	90 %
4	2549036	83		83		5	88 %
	EXTERNAL CANDIDATES						
1	2365710	86		86			86 %

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: RATIFY ELIGIBILITY LIST – PARAEDUCATOR ENGLISH
LANGUAGE LEARNER MERGED

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Ratify list as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:



**BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION
PARAEDUCATOR ELL (SPANISH)
ELIGIBILITY LIST**

Exam Title/Classification:	Paraeducator ELL (Spanish) MERGED	Total # of Applicants:	8
Exam #:	2021/22-28	# who met Minimum Qualifications:	7
Recruitment Dates:	03/14/22 to 04/01/22	# Passed Part 1 of Exam:	4
Type of Exam:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Promotional	# Passed Part 2 of Exam:	4
List Effective Date:	05/19/2022	# Candidates on Eligibility List:	4
Expiration Date:	05/19/2023		
Extended Date:	N/A	Exam (Part 1) Pass Point:	<u>70</u>
Weighed Exam Parts /		Exam (Part 2) Pass Point:	<u>70</u>
T&E-Training & Experience		Hurdles:	_____
Written Test	<u>100%</u>		
Performance-based	<u>100%</u>		
Oral Board	_____		
Prepared by:	<u><i>Julie Grounds</i></u> Julie Grounds, HR Technician	Date	<u>06-14-22</u>
Certified by:	<u><i>Patricia Duwel</i></u> Patricia Duwel, Director Classified Pers.	Date	<u>6-17-2022</u>
Commission Ratification:	_____	Date	_____
	Larry Notario, Chair		

RANK	APPLICANT NAMES ARE CONFIDENTIAL (Pursuant to Ed Code Section 45274 and PC Rule 4.1.6)	EXAM Part1 100%	Exam Part 2 100%	TOTAL SCORE (Rounded)	Veterans Points (for Entry- level, Open exams)	Preference (Seniority) Points	FINAL SCORE (Rounded)
	INTERNAL CANDIDATES						
1	3693052 M	88	88	88		2	90%
2	3304762	84	80	82		2	84%
	EXTERNAL CANDIDATES						
1	1883929	86	100	93			93 %
2	6001217 M	83	100	92			92%
2	6415575	86	98	92			92 %
3	6316128	86	96	91			91 %
4	6562833 M	81	70	76			76 %

M=MERGED

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM

SUBJECT: RATIFY ELIGIBILITY LIST – PARAEDUCATOR MERGED

BACKGROUND INFORMATION

DIRECTOR'S RECOMMENDATION

Ratify list as presented.

DISPOSITION BY THE COMMISSION

Motion by:

Seconded by:

Vote:



BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION

PARAEDUCATOR merged

ELIGIBILITY LIST

Exam Title/Classification:	Paraeducator	Total # of Applicants:	33
Exam #:	2021/22-27	# who met Minimum Qualifications:	29
Recruitment Dates:	03/14/22 thru 04/01/22	# Passed Part 1 of Exam:	9
Type of Exam:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Promotional	# Passed Part 2 of Exam:	N/A
List Effective Date:	05/20/2022		
Expiration Date:	05/20/2023	# Candidates on Eligibility List:	9
Extended Date:	N/A		
Weighed Exam Parts /		Exam (Part 1) Pass Point: <u>70</u>	
T&E-Training & Experience		Exam (Part 2) Pass Point: _____	
Written Test	<u>100%</u>	Hurdles: _____	
Performance-based	_____		
Oral Board	_____		
Prepared by:	<u><i>Julie Grounds</i></u> Julie Grounds, HR Technician	Date	<u>6.24.22</u>
Certified by:	<u><i>Patricia Duwel</i></u> Patricia Duwel, Director Classified Pers.	Date	<u>6-27-2022</u>
Commission Ratification:	_____	Date	_____
	Larry Notario, Chair		

RANK	APPLICANT NAMES ARE CONFIDENTIAL (Pursuant to Ed Code Section 45274 and PC Rule 4.1.6)	EXAM Part1 100%	Exam Part 2 N/A	TOTAL SCORE (Rounded)	Veterans Points (for Entry- level, Open exams)	Preference (Seniority) Points	FINAL SCORE (Rounded)
	EXTERNAL CANDIDATES						
1	3280840 M	97		97			97 %
2	2569127 M	96		96			96 %
3	2611455	93		93			93 %
3	3748799	93		93			93 %
4	3563884 M	89		89			89 %
4	4506479 M	89		89			89 %
5	1883929	88		88			88 %
6	2523441 M	87		87			87 %
7	3588761	86		86			86 %
7	1097389	86		86			86 %
8	6316128 M	85		85			85 %
8	6610592 M	85		85			85 %
9	6001217 M	83		83			83 %
10	3064924	81		81			81 %
10	3516161 M	81		81			81 %
10	2402010 M	81		81			81 %
11	6415575 M	80		80			80 %
12	2560376 M	79		79			79 %
13	2701795	78		78			78 %
14	6584026 M	77		77			77 %
15	2432589	76		76			76 %
16	2704141 M	74		74			74 %
17	6744047	73		73			73 %



BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION
PARAEDUCATOR merged
ELIGIBILITY LIST

18	3199893	M	72		72			72 %

M = Merged

PKU
6-27-2022



BARSTOW UNIFIED SCHOOL DISTRICT – PERSONNEL COMMISSION DELIVERY DRIVER ELIGIBILITY LIST

Exam Title/Classification:	Delivery Driver	Total # of Applicants:	56
Exam #:	2021/22-30	# who met Minimum Qualifications:	25
Recruitment Dates:	04/21/22 thru 05/11/22	# Passed Part 1 of Exam:	14
Type of Exam:	<input checked="" type="checkbox"/> Open <input checked="" type="checkbox"/> Promotional	# Passed Part 2 of Exam:	
List Effective Date:	05/24/2022		
Expiration Date:	05/24/2023	# Candidates on Eligibility List:	14
Extended Date:	N/A		
Weighed Exam Parts /		Exam (Part 1) Pass Point:	<u>70 %</u>
T&E-Training & Experience		Exam (Part 2) Pass Point:	<u>N/A</u>
Written Test	<u>100%</u>	Hurdles:	_____
Performance-based	_____		
Oral Board	_____		
Prepared by:	 Julie Grounds, HR Technician	Date	<u>6.24.22</u>
Certified by:	 Patricia Duwel, Director Classified Pers.	Date	<u>6-27-2022</u>
Commission Ratification:	_____	Date	_____
	Larry Notario, Chair		

RANK	APPLICANT NAMES ARE CONFIDENTIAL (Pursuant to Ed Code Section 45274 and PC Rule 4.1.6)	EXAM Part1 100%	Exam Part 2 100%	TOTAL SCORE (Rounded)	Veterans Points (for Entry- level, Open exams)	Preference (Seniority) Points	FINAL SCORE (Rounded)
INTERNAL CANDIDATES							
1	2280554	98		98		5	103 %
2	3040732	96		96		4	100 %
3	3502279	88		88		5	93 %
3	2491783	88		88		3	91 %
4	6498434	87		87		4	91 %
5	1931404	83		83		3	86 %
EXTERNAL CANDIDATES							
1	6748470	97		97			97 %
2	2686422 M	96		96			96 %
2	6489474	96		96			96 %
3	6587399 M	95		95			95 %
3	6815428	95		95			95 %
3	2580410 M	95		95			95 %
4	2428979 M	94		94			94 %
5	6607995 M	93		93			93 %
6	2963117	92		92			92 %
7	6817153	91		91			91 %
8	6762423	89		89			89 %
8	2023648	89		89			89 %
9	2402010 M	88		88			88 %
10	4503788	75		75			75 %

M=MERGED



CLASSIFIED PERSONNEL

551 South Avenue "H" - Barstow, CA 92311
(760) 255-6034 or 255-6035 C Fax (760) 256-7949

June 24, 2022

**Barstow Unified
School District**

**CLASSIFIED
PERSONNEL**

Patricia Duwel
Director

Julie Grounds
*Human Resources
Technician*

Maria Saucedo Cerda
*Human Resources
Technician*

Personnel Commission

Larry Notario
Chair

Raynette Greaver
Vice Chair

Beverly Stoops
Member

DEDICATION

PRIDE

SERVICE

ELIGIBILITY LIST FOR:
DELIVERY DRIVER
MERGED

Range 31

QUALIFIED TO TRANSFER/DEMOTE

The following individuals are currently employed and are eligible to transfer/demote. It is the Employee's responsibility to request a transfer/demotion when a position becomes available.

(T) = Transfer; (D) = Demote

PROMOTION ELIGIBILITY LIST

<u>Rank</u>	<u>Name</u>	<u>Score</u> <small>(Rounded)</small>	<u>Effective</u>	<u>Expires</u>
1	Fabian Carretero Sanchez 2280554	98 %	05/24/2022	05/24/2023
2	Matthew Minehart 3040732	96 %	05/24/2022	05/24/2023
3	Candy Barden 3502279	88 %	05/24/2022	05/24/2023
3	James Briggs 2491783	88 %	05/24/2022	05/24/2023
4	Edward Munnerlyn 6498434	87 %	05/24/2022	05/24/2023
5	Darren Haverlock 1931404	83 %	05/24/2022	05/24/2023

OPEN ELIGIBILITY LIST

<u>Rank</u>	<u>Name</u>	<u>Score</u> <small>(Rounded)</small>	<u>Effective</u>	<u>Expires</u>
1	Jaron Rowan 6748470	97 %	05/24/2022	05/24/2023
2	Francisco Rodriguez 2686422	96 %	12/08/2021	12/08/2022
2	Josue Carrillo 6489474	96 %	05/24/2022	05/24/2023
3	Kevin Beach 6587399	95 %	12/08/2021	12/08/2022
3	Frank Delgado 6815428	95 %	05/24/2022	05/24/2023

3	<i>John Garcia 2580410</i>	95 %	12/08/2021	12/08/2022
4	<i>Luis Rodriguez 2428979</i>	94 %	12/08/2021	12/08/2022
5	<i>Gabe Enriquez 6607995</i>	93 %	12/08/2021	12/08/2022
6	Dylan Bland 2963117	92 %	05/24/2022	05/24/2023
7	Jorge Malagon 6817153	91 %	05/24/2022	05/24/2023
8	Carlos Lopez 6762423	89 %	05/24/2022	05/24/2023
8	Rachael Michelson 2023648	89 %	05/24/2022	05/24/2023
9	<i>Gary Cook 2402010</i>	88 %	12/08/2021	12/08/2022
10	Monique Fresquez 4503788	75 %	05/24/2022	05/24/2023

CERTIFIED:

 6-27-2022
Patricia Duwel
Director, Classified Personnel

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM.

SUBJECT: REQUEST FOR .9 FTE LEAVE OF ABSENCE/FMLA BY THE DIRECTOR

INFORMATION

My father is on Hospice due to advancing age and terminal illness'. I wish to request .9 FTE/36 hours weekly Unpaid Leave of Absence for the month of August 2022. I will work four (4) hours weekly/.1FTE scheduled as follows:

8/1, 8/11, 8/19, 8/26.

ACTION

Recommend approve my request.


ELECTION OF HOSPICE BENEFITS

Patient: Duwel, Louis-MR#000010821

Caregiver: Vernon, Arjonique (LVN) Visit Date: 08/01/2022

□

Page < 1 2 3 >

Chart: 1 Benefit Period: 1

ELECTION OF BENEFITS	<p>I have been informed that Charter High Desert Health Care Group, LLC ("HOSPICE") offers hospice care to those who have a terminal illness and meet the Medicare/Medi-Cal qualifications for hospice</p> <p>EXPLANATION OF BENEFITS. I acknowledge that I have been given a full explanation and understand the purpose of hospice care. I understand the following explanations of the hospice benefit:</p> <ul style="list-style-type: none"> a. I understand the purpose of hospice care is <u>palliative rather than curative</u> as it relates to my terminal illness and related conditions. Hospice emphasizes the alleviation of physical symptoms, including pain, and the identification and meeting of emotional and spiritual needs that I or my family may experience in relation to my terminal illness, which is a holistic and comprehensive approach in providing care. b. I understand that by electing hospice care under the Medicare Hospice Benefit, <u>I am waiving (giving up) all rights to Medicare payments</u> for services related to my terminal illness and related conditions while under this election of hospice benefit. c. I understand that services not related to my terminal illness or related conditions will continue to be eligible for coverage by Medicare; however, I also understand that services unrelated to my terminal illness and related conditions are exceptional and unusual and hospice should cover all care related to my terminal illness and related conditions needed under the hospice election. d. I am responsible for the cost of care related to my terminal illness if I seek care beyond what is considered medically necessary by the hospice interdisciplinary team and documented on my plan of care. e. I understand I have elected Charter High Desert Health Care Group, LLC to be my sole hospice provider and that I will not utilize another hospice while on Charter High Desert Health Care Group, LLC service. <p>START OF CARE IS EFFECTIVE ON: 08/03/2022</p>
PATIENT'S PARTICIPATION	<p>I understand I am encouraged to participate in the development and implementation of the approved plan of care.</p>
CAREGIVER'S PARTICIPATION	<p>I understand Hospice's interdisciplinary team supplements rather than replaces care provided by my primary caregiver. My primary caregiver is encouraged to participate in decisions about my care. If my condition warrants for more care than my primary caregiver can render, I understand I will have the option to either arrange for another to provide it or I will agree to placement in a hospice contracted nursing facility. I understand that the hospice will help me make these arrangements, but that I will be financially responsible for them. If I reside in a facility, the facility staff, with the help of Hospice, will provide around-the clock care to me.</p>
BENEFIT PERIODS	<p>I understand that the Medicare hospice program consists of two 90-day periods, and unlimited 60-day periods if no revocation or discharges occur. The hospice interdisciplinary team evaluates re-certification for continuation of hospice care at the end of each benefit period.</p>
HOSPICE CARE	<p>I understand the hospice program offers the following services:</p> <ul style="list-style-type: none"> a. <u>Routine Home Care.</u> I understand that routine home care is delivered primarily where I reside and is provided by a team of hospice professionals. Hospice care may involve skilled nursing care, certified home health aides, emotional and spiritual care, social services, and/or volunteer services. b. <u>Inpatient Respite Care.</u> I understand that respite care is provided to patients in order to relieve the individuals caring for the patient from caregiving duties. I further understand that respite care is available for up to five (5) days at a time. c. <u>General Inpatient Care.</u> I understand that general inpatient care is provided to patients with an acute onset of symptoms that cannot be managed on a routine level of care. I understand that patients on general inpatient will be transferred to a contracted skilled nursing facility in order to have twenty-four (24) hour nursing supervision. Patients will be evaluated to determine if general inpatient is the most appropriate level of care. d. <u>Continuous Care.</u> I understand that continuous care is provided where the patient resides and is designed to maintain an individual at home during a medical crisis. Patients will be evaluated to determine if continuous care is the most appropriate level of care.
<p>This form has been electronically signed by: Vernon, Arjonique (LVN) LVN VN 08/01/2022 03:35:43 PM PDT</p>	

Page < 1 2 3 >

Chart: 1 Benefit Period: 1

DISCHARGE, TRANSFER, OR REVOCATION	<p><u>Discharge by Hospice.</u> Hospice may terminate services if: (i) I move out of Hospice's service area or I elect to transfer to another hospice, (ii) Hospice determines, according to its sole medical judgment, that I am no longer terminally ill, or (iii) my home or behavior is disruptive, abusive, or uncooperative to the extent that delivery of care is seriously impaired. I may, however, re-elect at any time when I am eligible.</p> <p><u>Transfer.</u> I can change from one hospice to another. I will immediately notify Hospice of my wishes so proper arrangements for transfer can be made. In changing to another hospice program, I will not lose any benefit days. I understand I may change hospices only once during each election period.</p> <p><u>Revocation.</u> I may discontinue hospice care at any time by completing a revocation statement. If I revoke during a benefit period, I lose the remaining days in that benefit period (example: If I revoke hospice care on the 10th day of the first 90-day benefit period, I give up the remaining 80 days of coverage.) I may, however, re-elect at any time when I am eligible.</p>
FINANCIAL ARRANGEMENT	<p>I understand and agree to the following financial arrangement:</p> <ul style="list-style-type: none"> a. <u>Payment Responsibility.</u> Hospice assumes financial responsibility for medications and/or durable medical supplies related to the terminal illness and related conditions. That services not related to my terminal illness or related conditions will continue to be eligible for coverage by Medicare. If services not related to my terminal illness or related conditions are not covered by Medicare, I understand that I am, or my legally authorized representative, will be liable for services that are not considered hospice care. b. <u>Pharmacy Services.</u> I acknowledge that I have the right to direct a pharmacist to dispense a prescription using the brand my attending physician prescribes instead of a generic drug product. I understand that generic drug products generally cost less than brand name products and the price differences vary depending on the prescription. I hereby consent and agree that, if allowable under state law, any pharmacist who dispenses any of my prescription drugs may select a drug product that is generically equivalent to the brand prescribed by my independent attending physician, unless I submit a written request for a brand name product to Hospice. c. <u>Patient Notification of Hospice Non-Covered Items, Services, and Drugs.</u> I understand and acknowledge that I have been provided information about my



Charter High Desert Health Care Group, LLC

ELECTION OF HOSPICE BENEFITS

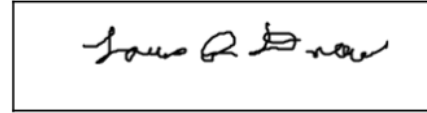
Patient: Duwel, Louis-MR#000010821

Caregiver: Vernon, Arjonique (LVN) Visit Date: 08/01/2022

financial responsibility for certain hospice services (drug copayment and inpatient respite care). I understand that I have the right to request, in writing, the "Patient Notification of Hospice Non-Covered Items, Services, and Drugs" addendum that lists the items, services, and drugs that hospice has determined to be unrelated to my terminal illness and related conditions that would not be covered by hospice. I acknowledge that I have been provided information regarding Immediate advocacy through the Beneficiary and Family-Centered Care Quality Organization (BFCC-QIO) should I disagree with hospice's determination and I have been provided with the contact information for the BFCC-QIO that services my area.

- ☒ I elect to receive the "Patient Notification of Hospice Non-Covered Items, Services, and Drugs"
- ☐ I decline "Patient Notification of Hospice Non-Covered Items, Services, and Drugs"

Initials:



Signed on 08/01/2022 03:07:09 PM PDT

Termination. Except for Medicare eligible hospice patients, Hospice, upon notice of no less than thirty (30) days, may terminate services for lack of payment.

MEDICAL INFORMATION

I also authorize Hospice and its representatives to release medical records and related information to others for the purposes of health care, administration, and management of my health care (including utilization review), and/or for processing and obtaining payment for services and supplies rendered to me. I understand and agree that this Authorization specifically includes my permission and consent to release any information regarding diagnosis of AIDS or results of Human Immunodeficiency Virus (HIV) tests to the extent permitted by law. A photocopy of this Authorization shall be considered valid.

CONSENT FOR PHOTOGRAPHY

I hereby authorize and consent to have my image taken by Hospice staff. I understand that my image, including photographs, digital images, etc., will be recorded for the purpose of assisting in my care, documenting my treatment, for payment reasons, and/or assisting in certain health care operations. Moreover, I and my successors or assigns hereby hold Hospice and its personnel and affiliate programs harmless from any and all liability which may or could arise from or relate to activities authorized by this Authorization. I may revoke this consent for photography this by submitting a written notice to Hospice.

Page < 1 2 **3** >
Chart: 1 Benefit Period: 1

ATTENDING PHYSICIAN

I understand that I have the right to select my own attending physician.

- ☐ I do not wish to choose an attending physician
- ☒ I acknowledge that my choice for an attending physician is:

Physician: Moqattash, Tarek (MD)		NPI: 1801029483
Address: 18144 US Highway 18		
Suite/Apt #: Suite 140		
City: Apple Valley	State: CA	Zip Code: 92307
Phone: 760-242-5500		Fax: 760-242-5506

In the event my attending physician is unable to follow me, I consent to having a physician from Hospice for me.

ADVANCE DIRECTIVES

I have been provided the following information regarding advance directives:

- Informed of my rights to formulate an Advance Directive and provided Hospice's Policy and Procedures on Advance Directives
- I am not required to have an Advance Directive in order to receive medical treatment.
- The terms of any Advance Directive that I have executed will be followed by any health care provider and my caregiver/s to the extent permitted by law.

I certify that I do not have an appointed legal representative. I have selected the following person to be my patient selected representative:

Name:	Number:
Relationship:	Address:

TREATMENT AUTHORIZATION

I, or my legally authorized representative, hereby consent to any and all examinations and treatment prescribed by my attending physician and/or Hospice physician. Examinations and treatment shall be rendered by Hospice's licensed professionals.

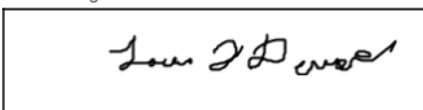
ACKNOWLEDGEMENT & RECEIPT OF INFORMATION

Hospice services have been fully explained to me and I understand the hospice benefit. I have been given the opportunity to ask any questions I have concerning the hospice program, and my questions have been answered to my satisfaction. I acknowledge and agree to the terms and conditions described in the following documents.

- Election of Hospice Benefit
- Patient's Rights & Responsibilities
- Notice of Privacy Practices
- Written materials explaining my legal rights to accept or refuse medical treatments & to prepare an advance directive for health care.

Patient's Name : **Duwel, Louis**

Patient's Signature:



Signed on 08/01/2022 03:08:03 PM PDT

Date: **08/01/2022**



Charter High Desert Health Care Group, LLC
ELECTION OF HOSPICE BENEFITS

Patient: Duwel, Louis-MR#000010821

Caregiver: Vernon, Arjonique (LVN) Visit Date: 08/01/2022

IF PATIENT IS UNABLE TO SIGN:

Reason Patient is unable to sign:
Representative's Relationship to Patient:
Representative's Printed Name:
Representative's Signature:

Date:

PERSONNEL COMMISSION
BARSTOW UNIFIED SCHOOL DISTRICT
August 11, 2022

AGENDA ITEM.

SUBJECT: EMPLOYEE APPOINTEE PERSONNEL COMMISSIONER RESIGNATION

INFORMATION

Employee Appointee (CSEA) Commissioner Raynette Greaver has submitted her resignation effective August 8, 2022.

ACTION

Accept the resignation. CSEA will be forthcoming with a new nominee/appointee to fulfill the remainder of Commissioner Greavers term.

Patricia Duwel

From: raynette <raynette@san.rr.com>
Sent: Sunday, August 7, 2022 7:34 PM
To: Patricia Duwel
Subject: Resignation Commissioner

EXTERNAL SENDER: This email has been received from an external source. Please exercise caution with any links or attachments. - *TIS Helpdesk*

Due to health problems, I need to resign my position as commissioner on the personnel commission for the Barstow Unified School District effective August 8, 2022.
G Raynette Greaver

Sent from my Verizon, Samsung Galaxy smartphone